

UNIVERSITY - PRE-ENROLMENT INSTRUCTIONS

1)

Register on www.universality.it and create an account.

follow us:   

STUDENTS **FAMILIES** **HIGH SCHOOL** **UNIVERSITY**

Official home residence:

Country *

District *

City *

ZIP code *

Address *

* required field

Email adress *

Important! all notifications relating to pre-enrolment will be sent to this address

Confirm email address *

Telephone (international code plus telephone number)

Identity document *

Number *

Issued by *

Valid from * - -

Expiry date - -

N.B. Enter your personal details exactly as written in your passport.

2)

Log in to www.universitaly.it and choose "PRE-ENROL NOW".

STEP A)

Select the Academic year 2021-2022 and enter your personal details.

Fill in your personal details; leave the Italian tax code (Codice Fiscale) field empty. We will help you obtain it once you will be in Italy.



PRE-ENROLMENT APPLICATION STEP A

Choose the academic year in which you want to enrol / carry out the mobility

2021/2022

Personal data ⓘ

Name (including your middle names)	Surname
Birth Date	Gender
Country of birth	Town/City of birth
Current Citizenship 1	Current Citizenship 2

STEP B)

- Fill out the form with your passport number and expiration date and upload a scanned version of the personal details page and a passport-size photo.
- Choose the country and the Italian Embassy or Consulate where you will apply for a STUDY VISA



PRE-ENROLMENT APPLICATION STEP B

Passport

Passport number

Expiry date

Upload a passport size picture of your face
Only pdf/jpeg/png - 10Mb max are accepted
 Nessun file selezionato

Upload your valid passport
Only pdf/jpeg/png - 10Mb max are accepted
 Nessun file selezionato

Visa Application ⓘ

Country

Where will you apply for a visa?

Specify the reason for the visa application

- Enter information about the course type and name.

STEP C)

Upload your
**study
document.**



PRE-ENROLMENT APPLICATION STEP C

Qualifications

Upload the qualifications that allow access to the chosen course, according to the information provided by the institution of higher education, with any translations and supporting documents and language certificates.

Upload qualification
Only pdf/jpeg/png - 10Mb max are accepted
Chosen file: no file selected

Qualifications and language certificates
Qualifications and language certificates

Qualification name
Qualification name

- a) **High school diploma or provisional certificate** issued by the Institute you attended. Translation is required if the document is not issued directly in English, French, or Spanish

- Study documents you need to present **for the enrolment procedure.**

a) **Transcript of records** issued by the Institute you attended. Translation is required if the document is not issued directly in English, French or Spanish + **Declaration of Value** issued by the competent **Italian Embassy or Consulate**

or

b) **CIMEA Statement of Comparability**: check their website (link: <http://www.cimea.it/en/services/statements-of-comparability/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>)

Check carefully all entered information – especially the selected STATE, ITALIAN COMPETENT EMBASSY/CONSULATE AND UNIVERSITY - before submitting the application.

Our administrative office will verify your application and then **validate** it, if correct.