



Annual Call for "ERASMUS+ and SEMP for Traineeship" mobility grants reserved to Medical School and MEDTEC students of Humanitas University

THE ERASMUS+ PROGRAMME

Erasmus+ is the EU's program to support education, training, youth and sport in Europe.

Studying abroad is a central part of Erasmus+ and has been shown to have a positive effect on later job prospects. It is also a chance to improve language skills, gain self-confidence and independence and immerse yourself in a new culture.

This call refers to the following Erasmus+ grant 2023-1-IT02-KA131-HED-000117083 - HUNIMED, dedicated to transnational student mobility.

THE SEMP PROGRAMME

The Swiss-European mobility programme (SEMP) supports mobility to and from Switzerland and is therefore activated with universities in countries participating in Erasmus+ and holding the Erasmus Charter.

Thanks to the SEMP, both the costs of outgoing mobility and those of foreign participants in Swiss (incoming) mobility projects are financed from federal funds. SEMP mobilities are subject to the guidelines of the Swiss national agency Movetia and depend on the number of grants made available each year.

1. Object of the call

A selective procedure is launched for the assignment of mobility grants from ERASMUS+ funds and from SEMP, aimed at supporting the development of training activities abroad for students regularly enrolled in third year and above of the Degree Course in Medicine and MEDTEC.

Students participating in the program will carry out the activities and objectives listed in the Learning Agreement for training, which will be defined together with the course Coordinator at Humanitas University and the Supervisor at Host Institution.

The training experience will be considered one of the extracurricular activities included in the student's curriculum, allowing the student to obtain 4 formative credits (CFU/ECTS) corresponding to elective activities, and it will be registered in the Diploma Supplement.

Students enrolled in the 5th -6th year who have completed all the exams of the 4th year are given the opportunity to carry out part of the "tirocinio pratico-valutativo abilitante ai fini dell'Esame di Stato" (TA) at the host institution (except for the internship at the General Practitioner, which must be carried out in Italy). This option is subject to the availability of the medical and surgical departments at the host University. In case the student will not be able to carry out the TA during the Erasmus mobility, the student must



complete it upon returning to Italy. In this case, the student will be awarded 5 formative credits (CFU/ECTS) for each internship, upon the completion of the evaluation booklet.

MEDICINE DEGREE

Humanitas University offers 8 students the opportunity to carry out a 2-month clinical or research training mobility experience at the following European Universities, with which the University has entered a Bilateral Agreement:

- Université de Angers, Angers, France (www.univ-angers.fr) 1 PLACE
- Universidad Francisco de Vitoria, Madrid, Spain (www.ufvinternacional.com) 2 PLACES
- Universitat Internacional de Catalunya (www.uic.es) 2 PLACES
- Université Lausanne, Lausanne, Switzerland (www.unil.ch/central/en/home.html) 3 PLACES

MEDTEC DEGREE

Humanitas University offers 5 students the opportunity to carry out a 2-month clinical or research training mobility experience at the following European Universities, with which the University has entered a Bilateral Agreement:

- Université de Angers, Angers, France (www.univ-angers.fr) 1 PLACE
- Universidad Francisco de Vitoria, Madrid, Spain (www.ufvinternacional.com) 1 PLACE
- Royal College of Surgeons in Ireland, Dublin, Ireland (www.rcsi.com/dublin/) 1 PLACE - only research activity
- Université Lausanne, Lausanne, Switzerland (www.unil.ch/central/en/home.html) 2 PLACES

2. Eligibility

To be eligible for a mobility grant, the student should comply to the following requirements:

1. students enrolled at Medicine Degree Course must have passed the Mechanism of Diseases exam.
2. student should not have already completed a mobility of more than 12 months under the Erasmus + Program during the current study cycle. Mobility for study and/ or traineeship purposes is included in the calculation of the 12 months.
3. student cannot receive other European Union-funded grants at the same time.

Students must check whether the host university requires a Certificates of Good Health, vaccinations and a certified language knowledge (IELTS, TOEFL, DALF, specified levels of language according to European Common European Framework of Reference (CEFR) B1, B2, C1, etc.), if the presentation of Certificates of Good health and vaccinations and the possession of a certified linguistic knowledge (IELTS, TOEFL, DALF, Levels of knowledge of languages of the European scale B1, B2, C1, etc.).



ERASMUS+

Humanitas University students with European or non-European citizenship and who are regularly enrolled at least in the 3rd year of the Medicine Degree Course or MEDTEC School.

SEMP

Humanitas University students with **European citizenship** and who are regularly enrolled at least in the 4th year of the Medicine Degree Course or MEDTEC School.

3. Application procedure

1. Applications must be sent through the online form published in the international mobility webpage of the degree course no later than **January 25th 2024 at noon**.
2. Humanitas University assumes no responsibility for cases of non-delivery or late delivery of applications due to telematic errors, to third parties, unforeseeable circumstances or force majeure.
3. The application should contain the following documentation:
 - a. exams transcript from My portal, containing the exams list with marks and number of credits
 - b. curriculum vitae, in European format;
 - c. motivational letter;
 - d. optional documentation: the student may send other documents useful for the evaluation, such as: language test result through www.testpodium.com/; certificates of training and study abroad (including previous Erasmus experiences), involvement in internationalization experiences, documentation related to disability or fewer opportunities.
4. Humanitas University reserves the right to carry out appropriate checks on the veracity of the content of the declarations made or to request additional documentation.

4. Selection Procedure

1. The selection is based on the career track and an interview.
2. Applications will be evaluated by a specific Committee considering the following criteria:
 - a. number of exams completed by the date of submission of the application;
 - b. weighted average of votes and credits acquired;
 - c. motivation;
 - d. language skills in the foreign languages of the destination.
3. Additional score is assigned to students with fewer opportunities. Young people with fewer opportunities' are defined in the Erasmus+ programme guide as those young people who are at a disadvantage compared to their peers because they face one or more of the seven exclusion factors: disability, health problems, educational difficulties, cultural differences, economic obstacles

4. In case of equal score, priority will be given to the student who has not already performed a mobility abroad.
5. The motivational interview will take place from 1-9 February 2024; date and location will be communicated to the candidates.
6. The final results of the selection will be published on the website by **February 15th 2024**.
7. The Committee is composed by at least three faculty members of the Department of Biomedical Sciences of Humanitas University, including the Erasmus+ Coordinator.

5. Mobility period

1. The grant covers a mobility for 2 continuous months, between 1 April 2024 and 1 July 2025.
2. Students who prematurely conclude their stay before 2 months without a valid and substantiated reason will be required to reimburse the entire grant amount.
3. During their stay abroad, the host university does not require them to pay any kind of tuition fee or contribution. It is understood that students must pay the Fees and Contributions for the Academic Year of the mobility to Humanitas University.
4. The activities carried out during the mobility period are automatically recognized in the student's career and in the Diploma supplement, upon receipt of a positive Training Evaluation from the host University, certifying the achieved results, and the Certificate of Stay (showing the start and end date of the mobility) no later than 2 weeks after the end of the mobility.

6. Grants

1. Erasmus grants serve as a contribution to additional mobility costs, such as travel expenses and a higher cost of living in the host country. They are not intended to cover the full cost of studying abroad. The monthly amount of the EU contribution is determined by the National Erasmus Agency, taking into account the living costs of the destination country.
2. The actual payment of the grants will be subject to the availability of funds from the European Commission/SEMP
3. The grant amount is calculated based on the actual period spent abroad, from the arrival date to the departure date indicated on the certificate of stay.

ERASMUS+

The European Union grant depends on the destination country, as follows:

1. €500 per month for group 1 countries (high cost of living): Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Liechtenstein, Norway, Switzerland
2. €450 per month for group 2 countries (medium cost of living): Austria, Belgium, Germany, France, Greece, Spain, Cyprus, Netherlands, Malta, Portugal

3. €500 per month for group 3 countries (low cost of living): Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, Republic of Northern Macedonia, Turkey.

Students with Fewer Opportunities and Disabilities

To allow wider participation in the program also by students with disabilities or fewer opportunities, an extra amount of 250€ per month can be awarded.

Green Travel

To encourage participants to use sustainable and environmentally friendly means of transportation (such as train, bus, carpooling, bike) to reach (and return from) the mobility destination, an additional contribution (50,00 euros) is available for green travels.

Participants will need to provide, at the end of their mobility, the relevant invoices/tickets testifying the use of the mean(s) of transportation.

SEMP

SEMP grants amount to approximately CHF 440 per month, according to the directives of the Swiss national agency Movetia.

The grants are disbursed in two tranches: 60% of the total amount during the first month and the balance after completing all the required documents at the end of the experience. To encourage the participation of students with disabilities, SEMP may allocate an additional mobility grant amount to each student on a case-by-case basis.

7. Early termination of the grant

1. The validity of the Erasmus scholarship will cease in the event of any of the following occurrences:
 - a) loss of student status;
 - b) Voluntary relinquishment of the Erasmus grant due to unforeseen circumstances;
 - c) any cause, duly justified, that makes the student unsuitable for continuing their stay abroad.

8. Mandatory documents and fulfilments

1. **Before departure** the student must complete:
 - a) the Learning Agreement for training: this will contain information on the host institute, the placement program, the start and end dates of the mobility period. It must be signed by the home institution, the host institution and the trainee. The learning agreement will also define the roles and responsibilities of the parties involved. Any substantial changes to the program or to the mobility dates must be agreed in writing by the parties (sending university, student and host institution).
 - b) the Mobility Agreement (Erasmus+ contract) to be signed by the student and the University, indicating the period and location of the placement, the amount of the Erasmus+ grant and the rights and obligations of the student in mobility.

2. **During the stay** the student must produce
 - a) certificate of commencement and end of the placement, issued by the host institution (Certificate of stay).
3. **Upon return**, within 15 days of the end of the mobility period, the student must send the following documentation to the Erasmus office
 - a) Traineeship Certificate issued by the host institution, stating the assessment of the work carried out, in accordance with what was agreed in the Learning Agreement
 - b) Narrative Report (EU Participant Survey). The invitation to fill in the EU Participant Survey is sent by e-mail by the European Commission.
 - c) Final report and brief description of the experience to be uploaded on the Lausanne site for SEMP grants.

The deadlines and procedures for completing, handing in and/or signing the aforementioned documents will be communicated to the students during the preparation for the mobility. Failure to deliver the documents to the Erasmus office by the deadline of 15 July 2025, and/or failure to complete the EU Survey by the required deadline, will result in the reimbursement of the Erasmus+ grant.

8. Personal data protection

Personal data protection in compliance with the provisions of the General Data Protection Regulation (EU Regulation 2016/679), the personal data provided by candidates will be used exclusively in the context and for the purpose of this selection and will be processed - with or without the use of IT systems - in compliance with current legislation and confidentiality obligations.

For more information on the call, contact the Erasmus office (erasmus@hunimed.eu).