

HUMANITAS UNIVERSITY

# HUNIMED ALUMNI COMMUNITY REGULATIONS



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## **PREAMBLE**

Humanitas University (Henceforth "the **University**") is an independent institution, legally recognized and founded on the principles set forth in Article 33 of the Italian Constitution. Its mission is the promotion of scientific research, university studies, advanced training and technology transfer in the field of medical and social sciences, in an international perspective.

The University is not-for-profit and guarantees to protect the freedom of research and teaching and the absence of any form of discrimination. Humanitas University adopts policies on the right to education in order to promote under Article 34 of the Constitution, access to advanced education through merit by talented and deserving students who may otherwise lack the means to pursue it.

### **Article 1 – Aims and purposes**

The present regulations (henceforth "**Regulations**") govern the organization and functioning of the Hunimed Alumni Community (henceforth "the **Community**") within Humanitas University.

The Community is not an association and is not a legal entity.

The Community is made up of former students who have graduated from the University, and who thus have personal experience of its academic life, study, training, research and work placements. Students enrolled in the last years of the



degree programs and the professors and researchers who have served at the University are also members of the Community.

Through the Community, the University aims to keep alive and strengthen the sense of belonging, and to create a bridge between the University and the world of work, particularly by enhancing the experience, competences and professionalism of former students.

Through the Community, among other ways, the University aims to be a point of reference for its graduates and support them in their professional life, continuing to share with them the key values, ideals and models which inspire the University.

The Community will also support the development of projects for sharing professional experience, teaching, research and for the third mission. It will promote mutual and beneficial exchange involving Italian and international institutions with links to the University, inspired by the belief that networking, knowledge sharing and exchange are essential elements for improvement.

## **Article 2 - Objectives**

The objectives of the Community are:

- □ to promote a sense of community between current students in the last years of degree courses and former students (**Alumni**);
- □ to promote and support the cultural and professional growth in the world of Humanitas University;



- carry out training courses, workshops and seminars for the professional development of Alumni;
- to offer advisory services to Alumni and recent students for decisions regarding professional life;
- to promote networking activities;
- to take part proactively in a continuous process of cultural and scientific advancement and integration, including at an international level.

### **Article 3 - The Alumni**

All those who have obtained a degree at the University (degree, master, graduate school, research doctorate), as well as professors and researchers who have served at the University can join the Community.

All Alumni undertake to comply with these Regulations, the University regulations, with particular reference to the Code of Ethics, as well as the rules, principles and values that inspire the University.



#### **Article 4 - Membership of the Community**

Membership of the Community is voluntary and application forms are available on the University website and elsewhere.

Students in the final year of the three-year degree courses and the last two years of the Master's degree courses are also invited to join and participate in Community activities.

Membership of the Community gives members (the "Alumni") access to services including:

- a permanent e-mail address;
- the Hunimed library and online resources;
- seminars and workshops;
- Humanitasedu.it courses and events at special rates;
- events (e.g. meetings);

Alumni will be able to use Community channels to:

- manage their participation in the Community;
- keep in touch with the University and Community members, and search the data base using name, year of graduation, profession, specialization, and / or country of residence;



- receive information on events, seminars and training activities reserved for Community members;
- book and participate in events streamed online;
- obtain special rates for all courses and seminars published on Humanitasedu.it.

#### **Article 5 - Termination of Community Membership**

Alumni cease membership of the Community in the following ways:

- resignation;
- revocation, approved by the Advisory Committee, in the event of a serious violation of the present Regulations, University regulations, particularly the Code of Ethics, or of the rules, principles and values on which the University is based;
- death.

A letter of resignation must be sent to the Alumni office by email and will be effective within five days of receipt.

Resignation cancels the account used to register with the Community.

The former member will have no access to Community services from the effective date of resignation. If he or she is involved in ongoing projects, any documentation or relevant information must be returned to a contact indicated by the University.

#### **Article 6 - Organization**

Alumni are invited to play an active role in the Community, participating in working parties, suggesting discussion topics for seminars and lectures, giving lectures, acting as mentors for younger students, organizing meetings, writing



articles for the newsletter and making other appropriate contributions to Community life.

The Community is organizationally flexible, "open" and non-institutional in structure, but in order to increase participation in decision-making, a Steering Committee is set up, to which a representative of former students of the University is appointed.

### **Article 7 - The Steering Committee**

The Steering Committee is responsible for planning and implementing the Community's activities.

In order to better pursue the aims and objectives of the Community, the Committee can set up working parties, delegating to these certain activities and projects. Working parties can be set on the basis of professional or disciplinary interests.

The Committee is composed of:

- Rector of the University or his /her delegate;
- Chief Executive Officer of the University or his/her delegate;
- Head of the Alumni Office as stated in Article 8;
- Representatives of Alumni: two representatives who hold a three-year degree, three representatives who hold a Master's and / or a first cycle degree, two



representatives who hold a doctorate, and three from the schools of specialization. The Alumni representatives select one spokesperson.

Committee members remain in office for two years and can be re-appointed.

Alumni representatives are appointed by provision of the Chief Executive Officer on the basis of views expressed by Community members.

The Committee meets at least four times a year, or whenever necessary, if appropriate by way of audio or video conferencing systems. The representative sends out the call and agenda for the meeting by e-mail or the App at least five days before the date of the meeting.

A meeting of the Steering Committee can also be called if this is requested by 1/5 of its members.

Motions of the Steering Committee are approved when the number of votes equals half its members plus one and decisions are adopted on the basis of the majority of the votes of members present at the session.

The Committee also:

- verifies that the Community's activity is linked to that of the University and that it complies with the rules, principles and values of the University itself.
- decides on the revocation of membership of the Community in the event of a serious violation of these Regulations or University regulations, with particular



reference to the Code of Ethics, as well as of the rules, principles and values which inspire the University.

No remuneration or allowance is paid for membership of the committee. Committee members resigning or whose membership is revoked will be replaced by the University before the next meeting.

#### **Article 8 - Alumni Office**

The Alumni Office is the University's point of reference for all initiatives and for Alumni. The head of the Alumni office coordinates the functioning of the Community and supports the activity of the Steering Committee. To this end, he or she calls meetings and liaises between the University and the Community.

He or she submits an annual report on Community activities to the Academic Senate.

#### **Article 9 - Costs and financing**

The University will provide the staff, premises and equipment necessary for the functioning of the Community. The university will pay the costs.

#### **Article 10 – Legal Framework**

For anything not expressly provided for in these Regulations, refer to the applicable University regulations.

Pieve Emanuele, 06 October 2020