



**CALL FOR APPLICATIONS FOR ADMISSION TO
LEVEL II PROFESSIONAL MASTERS
"BOWEL ULTRASOUND"
A.A. 2019/2020**

Art. 1.1. Level II Professional Masters

Humanitas University is offering a Level II professional Masters in "**Bowel Ultrasound**". This one-year professional Masters is taught in English entitling the student to 60 ECTS (University Formation Credits).

Director: Professor Silvio Danese

Coordinators: Dr. Mariangela Allocca, Dr. Federica Furfaro, Dr Alessandra Zilli.

The study plan includes three different activity types:

1. pure theory presented through online lesson modules (including chat sessions with professors) on the most relevant and updated scientific literature regarding indications of BUS, anatomy of abdomen and rectum, BUS diagnostic techniques;
2. observation in the ultrasonographic room, where the participants will attend to procedures as observer;
3. training with hands-on experience in the ultrasonographic room of Istituto Clinico Humanitas where the participants will perform BUS procedures in a 1:1 tutoring (at least 40 procedures for each participant).

Lessons are scheduled to start in **April 2020**.

The number of places offered is 8; in case the applications number is lower than this, the course may be not be activated.

The University reserves the right to verify whether conditions exist for expanding or restricting the aforementioned number of participants.

Art. 1.2. Course objectives

The level II professional Masters "**Bowel Ultrasound**" aims to give the theoretical and technical basis to perform BUS in autonomy, with the intent to use this procedure as tool for diagnosis and management of IBD patients, in particular focusing on:

- proper use and indications of BUS in IBD, both for diagnosis and management of IBD patients;
- definition of the technical and methodological aspects of BUS in IBD patients;
- clinical management of the patient driven by BUS result;
- upgrading of BUS anatomy knowledge and recognition of disease patterns;
- upgrading of skill in BUS.

Art. 2 Admissions requirements

Applicants may submit an application for participation in the selection procedure if they meet the following requirements:

- degree in Medicine and Surgery (LM - 41) (or an equivalent qualification awarded by a foreign university);
- specialty in Internal Medicine, Diseases of the Digestive System, General Surgery or Emergency Medicine (or an equivalent qualification awarded by a foreign university).

In order to be allowed for the hands-on training part of the Masters, candidates are also required to provide further documents, including:

- membership in a practical Medical Professional Association;
- specific medical insurance to be presented upon enrolment.

All necessary documents for the hands-on training part will be required directly to admitted candidates after enrolment; candidates holding a non-EU nationality or who achieved the academic titles in a non-EU country will have to submit a specific request to the Italian Ministry of Health as better explained in art. 5.2.

Applications of candidates who are currently enrolled to any University course cannot be accepted.



Art. 3 Admission and selection

Admission to the course is made following a public selection procedure based on qualifications held and an interview, after which a ranking will be drawn up according to merit on the basis of assessment criteria defined by a specific Evaluation Commission.

The Commission will also base its decisions on the curriculum vitae and educational background and professional experience. In the event of candidates ranking equally for the last available place, the youngest candidate will be admitted.

In the event that one or more candidates withdraw from the procedure, the places made available will be offered to the candidates in the next position of the ranking until all of the places are filled.

A ranking list will be drawn up according to the total number of points assigned on the basis of a two-part assessment procedure:

1. **Qualifications and experience evaluation (degree and residency score, advanced training courses, publications):** maximum **30 points**;
2. **Exploratory and motivational interview:** maximum **30 points**.

The interview will take place in **January 2020**; upon motivated request by the candidate, the interview may be carried out in Skype mode.

Following the interview, a final ranking list will be compiled; only candidates who achieved a minimum of 40/60 will be considered eligible.

Art. 4 Application for admission to the selection procedure

The application for admission to the selection procedure must be submitted **by January 9th 2020**, following the online procedure described below:

1. Register at the Humanitas University website at <https://humanitas.esse3.cineca.it/>
(after registration the candidate will receive a username and password to access reserved areas of the site);
2. Enter the reserved area of the site using the username and password and complete the application by attaching the documentation listed below in .pdf format (each file must not exceed 2 MB):
 - a) Application form completed, dated and signed;
 - b) Curriculum vitae and studiorum complete with clinical experience in Bowel Ultrasound;

- c) Copy of a valid identification document (front and back).
3. Following submission of the application, the system automatically generates an email confirming receipt of the application and requests payment of a contribution by credit card for the selection costs, set at € 50.00 (fifty / 00 euro).

This fee is non-refundable and must be paid no later than January 9th 2020. **The application is considered completed only after payment of the contribution for selection costs.** It is possible to verify the payment by accessing the reserved area of the site with your credentials.

Art. 5 Ranking order

Candidates are admitted to the professional Masters according to the ranking order up to the number of available places. The list will be published by the end of **January 2020** on the University website.

The publication is valid for all purposes as **official notification** to the winning candidates, and deadlines for appeal are calculated from the date of its publication.

Candidates admitted to the professional Masters will no longer be eligible to do so if they do not register within the time set for enrolment as per point 6. In this case, the next candidate will take their place according to the ranking order.

Art. 5.2 Temporary authorization of clinical activity - Non-EU

In order to do the training in the hands-on part of the professional Masters, non-EU candidates or candidates who obtained their qualifications in a non-EU country are required to present a temporary authorization to perform the clinical activities in Hospitals, University Hospitals and Scientific Institutes of Hospitalization and Health care (IRCCS) pursuant to art. 39-ter of Legislative Decree 25 July 1998, n. 286, as per D.M. 10 April 2018 (published in the Italian Official Gazette No. 154 of 05/07/2018).

Candidates must, therefore, present the documents listed in **Annex S** to this University by **29th February 2020**. For the above candidates, active participation in the practice phase of the professional Masters in which the participants perform the Bowel Ultrasound procedure in tutored mode, will be possible only after the issuance of the authorization referred to in the previous point.

In case the required documents are not provided by the indicated deadline, or authorization is not issued by the Ministry of Health, candidates will not have access to the second part of the course (hands-on activity). In this eventuality, the payment of the second instalment (€ 4.000.00) will not be due.

Art. 6 - Enrolment

Candidates admitted to the professional Masters must follow the enrolment procedure outlined at <https://humanitas.esse3.cineca.it> by 5 working days after the ranking publication, under penalty of forfeiture. The academic fee is € 8,000.00 inclusive of costs for the temporary authorization application procedure, the Master diploma and stamp duty. Payment can be made in two instalments:

- € 4,000.00 on enrolment;
- € 4,000.00 by 31st May 2020.

Cancellation does not give the right to a refund of the contributions paid.

Art. 7 - Attendance and award of qualification

Attendance is mandatory. A certificate of attendance equal to or greater than 75% and passing the final exam entitles the student to 60 ECTS (University Formation Credits) and the award of a level II professional Master's certificate (Decree 22 October 2004, n.270, Article 7 paragraph 4).

Art. 8 - Forfeiture of benefits and causes of exclusion

The Administration reserves the right to carry out checks and pursuant to art. 75 of the D.P.R. 445/2000, the declarant shall forfeit entitlement to any benefits ensuing from the provision issued as a result of false statements.

Art. 9 - Processing of personal data

Pursuant to Legislative Decree n.196 / 2003 regarding the protection of personal data, and EU Regulation n.679 / 2016 and subsequent amendments, the University undertakes to respect the confidential nature of the information provided by the candidates: all data provided will be processed only for the purposes of the call for applications and University matters, in compliance with the provisions in force.

Art. 10 – The person in charge of procedure

The procedure manager is Dr. Paola Antonicelli. For further information, please write via e-mail to master@hunimed.eu.