



Annual Call for “SEMP internship” Traineeship mobility grants reserved for Medical School and Medtec students of Humanitas University

Swiss-European Mobility Programme (SEMP)

Swiss-European mobility programme" (SEMP) programme is designed to support the mobility to and from Switzerland is therefore possible with universities in countries participating in Erasmus+ that hold an Erasmus Charter.

Thanks to SEMP both outgoing mobility costs and the costs of foreign participants in Swiss mobility projects (incoming) are financed with funds provided by the Confederation. However, the assumption of these costs is subject to the guidelines of the Swiss national agency Movetia and to the number of grants made available each year.

The objectives of Humanitas University (HU) internationalization process fall under the SEMP, which supports the transnational mobility of students for both study and training. Medical students, who are already studying in an international environment, through the mobility experience are expected to further expand their interest in becoming active members of the global community and meaningfully share their values, attitudes and abilities.

Object of the call

A selective procedure based on qualifications and interview is launched for the assignment of 2 mobility grants from SEMP funds 2022, aimed at supporting the development of training activities abroad for students regularly enrolled in third year and above year of the Degree Course in Medicine and Surgery and MEDTEC.

Humanitas University offers 2 students the opportunity to carry out a 2-month clinical training mobility experience at the University of Lausanne, with which the University has entered a Bilateral Agreement.

Students participating in the program will carry out the activities and objectives listed in the Learning Agreement for training, which will be defined together with the course Coordinator at HU and the Supervisor at Host Institution.

The training experience will be considered one of the extracurricular activities included in the student's curriculum, allowing the student to obtain 2 formative credits (CFU/ECTS) corresponding to elective activities, and it will be registered in the Diploma Supplement.

Who can participate

Humanitas University students with European or non-European citizenship and who are regularly enrolled at least in the 3rd year of the Medicine Degree Course or MEDTEC.

Moreover, to be eligible for a SEMP mobility grant, the student should comply to the following requirements:

1. students enrolled at Medicine Degree Course must have passed the Mechanism of Diseases exam.
2. the interns must complete their internship at UNIL before they graduate in their home university.
3. student should not have already completed a mobility of more than 12 months under the SEMP Program during the current study cycle. Mobility for study and/ or traineeship purposes is included in the calculation of the 12 months.
4. student cannot receive other European Union-funded grants at the same time.

During their stay abroad, students are considered to be enrolled at the host university, which does not require them to pay any kind of tuition fee or contribution. It is understood that students must pay the Fees and Contributions of the 2022/2023 Academic Year to Humanitas University.

Students must check whether the host university requires a Certificates of Good Health, vaccinations, and language certificate.

Application procedure

Applications must be sent through the online form published in the international mobility webpage of the degree course no later than **January 23rd 2023 at noon**.

The application must indicate the address that the candidate elects for the purposes of the selection procedure as well as the institutional e-mail address and telephone number to be used for communications relating to it. Any variation of such data must be promptly communicated to the person in charge of the procedure. The application should contain the following documentation:

1. participation form (Annex A), duly filled and signed.

2. exams transcript from My portal, containing the exams list with marks and number of credits
3. curriculum vitae, in European format;
4. motivational letter;
5. photocopy of an identity document (JPEG, BMP, or PNG file - max. size 2MB).
6. optional documentation: the student may send other documents useful for the evaluation, such as: language certificates, certificates of training and study abroad (including previous Erasmus experiences), involvement in internationalization experiences.

The University reserves the right to carry out appropriate checks on the veracity of the content of the declarations made or to request additional documentation.

The University assumes no responsibility for cases of non-delivery or late delivery of applications due to telematic errors, to third parties, unforeseeable circumstances or force majeure.

Selection Procedure

1. The selection is based on the career track and an interview.
2. Applications will be evaluated by a specific Commission considering the following criteria:
 - a) number of exams completed by the date of submission of the application;
 - b) weighted average of votes and credits acquired;
 - c) motivation;
 - d) language skills in French and/or other foreign languages.

In case of equal score, priority will be given to the student who has not already performed a mobility abroad.

The selection includes a motivational interview to be held between January 30th and February 3rd 2023, specific date and location will be communicated to the candidates.

The final results of the selection will be announced by **February 15th 2023** and published in the website.

Award of the Erasmus+ mobility grant

1. The grant is awarded by signing a mobility agreement which shows:
 - a) the Host University where the mobility will be spent;

- b) the program of activities to be carried out during the mobility (learning agreement, which will be agreed with the coordinator of the course/OME at HU and countersigned by the host Institution);
 - c) the amount of the scholarship and the methods of its disbursement;
 - d) an indication of the insurance coverage against accidents;
 - e) e) the length of stay abroad.
2. French Knowledge, B2 level, is required. Certificate must be transmitted
Student can obtain the certificate by completing a free on line test (testpodium https://www.testpodium.com/en/main/franzoesischtest_02.asp)
 3. The grant is CHF 440 per month for a traineeship in Europe monthly grant CHF440. This amount is valid for the academic year 2022/2023, in accordance with the directives of the national agency Movetia, subject to the number of grants received by SUPSI in support of the SEMP programme.

Funding is distributed, in accordance with the funding period, as follows:

90% at the beginning of the mobility period

10% at the end of the mobility period

Payment upon delivery of all the documentation listed on the financial agreement.

4. For the recognition of the activities carried out during the mobility period, students should provide the Erasmus office with the Transcript of records from the host University, certifying the achieved activities, and the Certificate of Stay (showing the start and end date of the mobility) no later than 2 weeks after the end of the mobility.

Students with disabilities

In order to allow wider participation in the Program also by students with disabilities, SEMP can award, to each mobility student, an extra amount for the mobility grant.

Early termination of the grant

1. The holder of the Erasmus scholarship expires if one of the following cases occurs:
 - a) loss of student status;
 - b) renouncement of Erasmus grant due to unexpected circumstance;
 - c) any cause, duly justified, that makes the student unsuitable for continuing their stay abroad.



2. In the event of early termination of the mobility, the amount of the grant is proportionally reduced to the period actually spent abroad.
3. Personal data protection in compliance with the provisions of the General Data Protection Regulation (EU Regulation 2016/679), the personal data provided by candidates will be used exclusively in the context and for the purpose of this selection and will be processed - with or without the use of IT systems - in compliance with current legislation and confidentiality obligations.

For more information on the call, contact the Erasmus office (erasmus@hunimed.eu).

An informational meeting is scheduled on **January 11th at 12.30-1.30** in room 5 at the Campus.