



## **Annual Call for “SEMP internship” Traineeship mobility grants reserved for Humanitas Medical students**

### **Swiss-European Mobility Programme (SEMP)**

Swiss-European mobility programme (SEMP) is designed to support the mobility to and from Switzerland, and is, therefore, possible with universities in countries participating in Erasmus+ that hold an Erasmus Charter.

Thanks to SEMP both outgoing mobility costs and the costs of foreign participants in Swiss mobility projects (incoming) are financed with funds provided by the Confederation. However, the assumption of these costs is subject to the guidelines of the Swiss national agency Movetia and to the number of grants made available each year.

The objectives of Humanitas University (HU) internationalization process fall under the SEMP, which supports the transnational mobility of students for both study and training. Humanitas Medical School students, who are already studying in an international environment, through the mobility experience are expected to further expand their interest in becoming active members of the global community and meaningfully share their values, attitudes and abilities.

### **Subject of the Call**

A selective procedure, based on qualifications and an interview, has been launched for the assignment of 2 mobility grants from SEMP funds 2021, aimed at supporting the development of training activities abroad for students regularly enrolled on the 5<sup>th</sup> year and above of Humanitas Medical School.

Humanitas University offers 2 students the opportunity to carry out a 2-month clinical training mobility experience at the University of Lausanne (UNIL), with which the University has entered a Bilateral Agreement.

Students participating in the program will carry out the activities and objectives listed in the Learning Agreement for training, which will be defined together with the course Coordinator at HU and the Supervisor of Host Institution.

The training experience will be considered one of the extracurricular activities included in the student's curriculum, allowing the student to obtain 2 formative

credits (CFU/ECTS) corresponding to elective activities, and it will be registered in the Diploma Supplement. Mobility will take place indicatively between **June and September 2022**. Students currently enrolled in the 6<sup>th</sup> year are flexible to choose the period of their mobility, if agreed with the course Coordinator at HU and the Supervisor at Host Institution.

### **Who can participate?**

Humanitas University students with European or non-European citizenship and who are regularly enrolled at least on the 5<sup>th</sup> year of the Medical School.

Moreover, to be eligible for a SEMP mobility grant, students should meet the following requirements:

1. Students must have passed the Mechanism of Diseases exam.
2. Students must complete their internship at UNIL before they graduate in their home university.
3. Students should not have already completed a mobility programme of more than 12 months under the SEMP programme during their current study cycle. Mobility for study and/ or traineeship purposes is included in the calculation of the 12 months.
4. Students cannot receive other European Union-funded grants at the same time.

During their stay abroad, students are considered enrolled at the host university, which does not require them to pay any kind of tuition fee or contribution. It is understood that students must pay the Fees and Contributions to Humanitas University.

Students must check whether the host university requires a Certificates of Good Health and vaccinations.

### **Application procedure**

Applications must be sent through the online form **no later than March 27<sup>th</sup> 2022**.  
[www.hunimed.eu/medicine-surgery-erasmus-internship-form-lausanne/](http://www.hunimed.eu/medicine-surgery-erasmus-internship-form-lausanne/)

The application must include the candidate's institutional e-mail address and a telephone number to be used for communication related to the selection

procedures. Any variation of such data must be promptly communicated to the person in charge of the procedure. The application should contain the following documentation:

1. participation form (Annex A), duly completed and signed.
2. exams transcript from My portal, containing the list of exam taken with marks and number of credits
3. curriculum vitae, in European format;
4. motivational letter.
5. photocopy of an identity document (JPEG, BMP, or PNG file - max. size 2MB).
6. optional documentation: students may send other documents useful for the evaluation, such as: language certificates, certificates of training and study abroad (including previous Erasmus mobility programme), involvement in internationalization experiences.

The University reserves the right to carry out appropriate checks on the authenticity of the content of the declarations made or to request additional documentation.

The University assumes no responsibility for cases of non-delivery or late delivery of applications due to telematic errors, third parties, unforeseeable circumstances or force majeure.

### **Selection Procedure**

1. The selection is based on the career track and an interview. The work of the Commission and the candidate interviews can also take place electronically.
2. Applications will be evaluated by a specific Commission considering the following criteria:
  - a) number of exams completed by the date of submission of the application;
  - b) weighted average of marks and credits acquired;
  - c) motivation;
  - d) French language skills
  - e) in the event of equal scores between applicants, priority will be given to the student who has not already performed a mobility period abroad.

After the evaluation of career track based on documents provided during the application, the shortlist of candidates admitted to the interview will be published on the Learning Management System student portal and on the University website, no later than **March 30<sup>th</sup> 2022**. The motivational interview will take place



on **April 1<sup>st</sup>**, in **room 14, Building A**, on the Campus, either in person or via TEAMS. Interview times will be communicated to the candidates.

The final results of the selection will be announced by **April 8<sup>th</sup> 2022**.

### **Award of the Erasmus+ mobility grant**

1. The grant is awarded by signing a mobility agreement which shows:
  - a) the Host University where the mobility period will be spent;
  - b) the programme of activities to be carried out during the mobility period (learning agreement, which will be agreed on with the coordinator of the course/OME at HU and countersigned by the host Institution);
  - c) the amount of the scholarship and the methods of its disbursement;
  - d) proof of insurance coverage against accidents;
  - e) the length of mobility period abroad.
2. To be eligible for the grant a B2 level of French is required. A certificate must be transmitted to the partner university.  
Students can obtain the certificate by completing a free on line test testpodium [https://www.testpodium.com/en/main/franzoesischtest\\_02.asp](https://www.testpodium.com/en/main/franzoesischtest_02.asp))
3. The amount of the grant is related to the duration of the traineeship. This amount is subject to the number of grants received by SUPSI in support of the SEMP programme, in accordance with the directives of the national agency Movetia.

Funding is distributed, in accordance with the funding period, as follows:

90% at the beginning of the mobility period

10% at the end of the mobility period

Payment upon delivery of all the documentation listed on the financial agreement.

4. For the recognition of the activities carried out during the mobility period, students should provide the Erasmus office with the Transcript of records from the host University, certifying the achieved activities, and the Certificate of Stay (showing the start and end date of the mobility) no later than 2 weeks after the end of the mobility period.

### **Early termination of the grant**

1. The holder of the SEMP will no longer be eligible for the grant if one of the following cases occurs:



- a) loss of student status;
- b) renouncement of SEMP grant due to unexpected circumstance;
- c) any cause, duly justified, that makes the student unsuitable for continuing their stay abroad.

2. In the event of early termination of the mobility, the amount of the grant is proportionally reduced to the period actually spent abroad.

For further information on the call, contact the Erasmus office ([erasmus@hunimed.eu](mailto:erasmus@hunimed.eu)).