

Annual Call for "ERASMUS for Traineeship" mobility grants reserved for students enrolled at Humanitas Medical School and MEDTEC School

THE ERASMUS + PROGRAMME

Erasmus + is a European programme in the areas of education, training youth.

The Erasmus programme is designed to support the efforts of the programme's member countries to efficiently use talent and social capital from a lifelong learning perspective by relating support for formal and informal learning in the areas of education and training of youth. The programme also strengthens opportunities for cooperation and mobility with third countries, particularly in the areas of higher education and youth.

The objectives of Humanitas University (HU) internationalization process for 2021-2027 fall under the Erasmus Key Action 1, which supports the transnational mobility of students for both study and training. Humanitas Medical students, who are already studying in an international environment, through the mobility experience are expected to further expand their interest in becoming active members of the global community and meaningfully share their values, attitudes and abilities.

Subject of the Call

A selective procedure, based on qualifications and an interview, has been launched for the assignment of 2 mobility grants from ERASMUS + funds (KA131-2021), aimed at supporting the development of training activities abroad for students regularly enrolled at least on the third year of Humanitas Medical School or MEDTEC School.

Humanitas University offers 2 students the opportunity to carry out a 2-month training (clinical or research) mobility experience at the following European Universities, with which HU has entered a Bilateral Agreement:

- Medical University of Lodz, Lodz, Poland (<http://a.umed.pl/eng/node/98> ; <http://studymed.umed.pl/>)



- Universidad Francisco de Vitoria, Madrid, Spain (www.ufvinternational.com)
- Universitat Internacional de Catalunya (<https://www.uic.es>).

Alternatively, the student could propose any institution (hospital, research institute /university) to carry out the training experience, by contacting the respective supervisors at the host institution, who must provide the student with an informal letter of acceptance.

Students participating in the programme will carry out the activities and objectives listed in the Learning Agreement for training, which will be defined together with the course Coordinator at HU and the Supervisor at Host Institution.

The training experience will be considered one of the extracurricular activities included in the student's curriculum, allowing the student to obtain 2 formative credits (CFU/ECTS) corresponding to elective activities, which will be registered in the Diploma Supplement. Mobility will take place indicatively between **June and September 2022**. Students currently enrolled in the 6th year are flexible to choose the period of their mobility if agreed with the course Coordinator at HU and the Supervisor at Host Institution .

Who can participate?

Humanitas University students with European or non-European citizenship and who are regularly enrolled at least on the 3rd year of Humanitas Medical School or MEDTEC School are admitted to the selection procedure.

Moreover, to be eligible for an Erasmus+ mobility grant, the students should meet the following requirements:

1. Students should not have already completed a mobility of more than 12 months under the Erasmus + programme during their current study cycle. Mobility for study and/ or traineeship purposes is included in the calculation of the 12 months.
2. Students cannot receive other European Union-funded grants at the same time.

Furthermore, students attending Humanitas Medical School must have passed the Mechanism of Diseases exam.

During their stay abroad, students are considered enrolled at the host university, which does not require them to pay any kind of tuition fee or contribution. It is



understood that students must pay the Fees and Contributions of the 2021/2022 Academic Year to Humanitas University.

Students must check whether the host university requires a Certificates of Good Health, vaccinations, or recognized language proficiency certificates (IELTS, TOEFL, DALF, according to the European Common European Framework of Reference (CEFR) B1, B2, C1, etc.).

Application procedure

Applications must be submitted through the online form **no later than March 27th 2022**

1. MEDICINE: www.hunimed.eu/medicine-and-surgery-erasmus-internship-form-2022/
2. MEDTEC: www.hunimed.eu/medtec-erasmus-internship-form-2022/

The application must include the candidate's institutional e-mail address and a telephone number to be used for communication related to the selection procedures. Any variation of such data must be promptly communicated to the person in charge of the procedure. The application should contain the following documentation:

1. participation form (Annex A), duly completed and signed.
2. exams transcript from My portal, containing the list of exam taken with marks and number of credits
3. curriculum vitae, in European format;
4. motivational letter.
5. photocopy of an identity document (JPEG, BMP, or PNG file - max. size 2MB).
6. optional documentation: students may send other documents useful for the evaluation, such as: language certificates, certificates of training and study abroad (including previous Erasmus mobility programmes), involvement in internationalization experiences.

The University reserves the right to carry out appropriate checks on the authenticity of the content of the declarations made or to request additional documentation.

The University assumes no responsibility for cases of non-delivery or late delivery of applications due to telematic errors, to third parties, unforeseeable circumstances or force majeure.

Selection Procedure

1. The selection is based on the career track and an interview. The work of the Commission and the candidate interviews can also take place electronically.
2. Applications will be evaluated by a specific Commission considering the following criteria:
 - a) number of exams completed by the date of submission of the application;
 - b) weighted average of marks and credits acquired;
 - c) motivation;
 - d) language skills in Spanish and/or other foreign languages.
 - e) in the event of equal scores between applicants, priority will be given to the student who has not already performed a mobility period abroad.

After the evaluation of the candidate's career tracks based on documents provided during the application, the shortlist of candidates admitted to the interview will be published on the Learning Management System student portal and on the University website, no later than **March 30th 2022**. The motivational interview will take place on **April 1st**, in **room 14, Building A**, on the Campus, either in person or via TEAMS. Interviews times will be communicated to the candidates.

The final results of the selection will be announced by **April 8th 2022**.

Award of the Erasmus+ mobility grant

1. The grant is awarded by signing a mobility agreement which shows:
 - a) the Host University where the mobility will be spent;
 - b) the programme of activities to be carried out during the mobility period (learning agreement, which will be agreed on with the coordinator of the course/OME at HU and countersigned by the host Institution);
 - c) the amount of the scholarship and the methods of its disbursement;
 - d) proof of insurance coverage against accidents;
 - e) the length of the mobility period abroad.

2. The mobility grant is paid in two installments: the first installment is paid before departure for the mobility period. The second installment is paid at the end of the mobility period, upon delivery of the documentation certifying the completion of the activities provided for in the learning agreement (see point 3) and the completion of the experience evaluation questionnaire (Participant report).
3. For the recognition of the activities carried out during the mobility period, students should provide the Erasmus office with the Transcript of records from the host University, certifying the achieved activities, and the Certificate of Stay (showing the start and end date of the mobility period) no later than 2 weeks after the end of the mobility.

Students with disabilities

In order to allow wider participation in the programme also by students with disabilities, the National Agency can award an extra amount for the mobility grant to each mobility student,

Early termination of the grant

1. The holder of the Erasmus scholarship expires if one of the following cases occurs:
 - a) loss of student status;
 - b) renouncement of the Erasmus grant due to unexpected circumstance;
 - c) any cause, duly justified, that makes the student unsuitable for continuing their stay abroad.
2. In the event of early termination of the mobility period, the amount of the grant is proportionally reduced to the period actually spent abroad.

Personal data protection in compliance with the provisions of the General Data Protection Regulation (EU Regulation 2016/679) guarantees that the personal data provided by candidates will be used exclusively in the context and for the purpose of this selection and will be processed - with or without the use of IT systems - in compliance with current legislation and confidentiality obligations.

For further information on the Erasmus+ mobility Call, contact the Erasmus office (erasmus@hunimed.eu).